

Slide 1 - Title

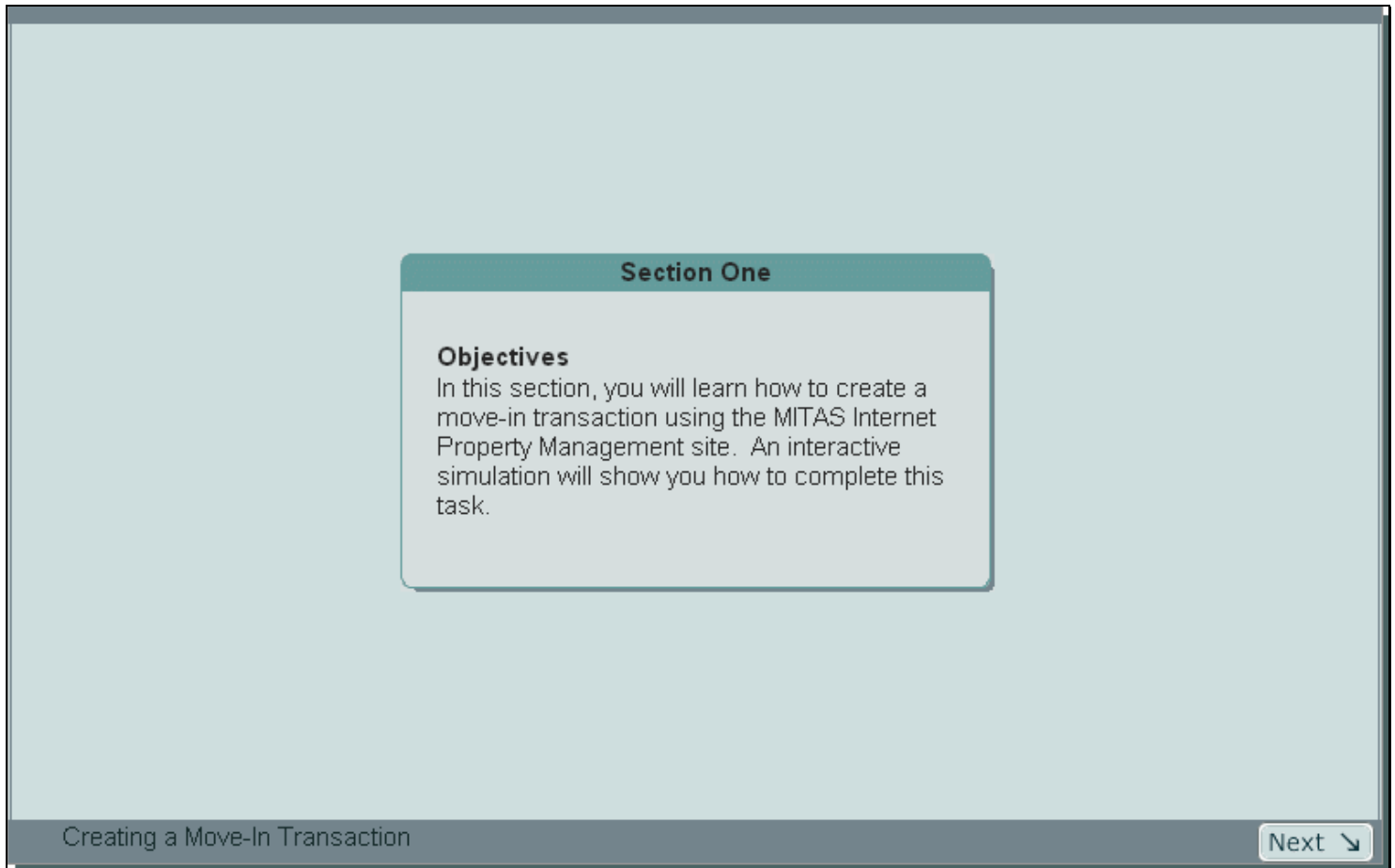


Text Captions

Creating a Move-In Transaction

Notes

Slide 2 - Objectives

A presentation slide with a light blue background. In the center is a white box with a teal header labeled "Section One". Inside this box, under the heading "Objectives", is a paragraph of text. At the bottom of the slide, there is a dark grey footer bar containing the text "Creating a Move-In Transaction" on the left and a "Next" button with a right arrow on the right.

Section One

Objectives
In this section, you will learn how to create a move-in transaction using the MITAS Internet Property Management site. An interactive simulation will show you how to complete this task.

Creating a Move-In Transaction [Next](#)

Text Captions

Section One**Objectives**

In this section, you will learn how to create a move-in transaction using the MITAS Internet Property Management site. An interactive simulation will show you how to complete this task.

Notes

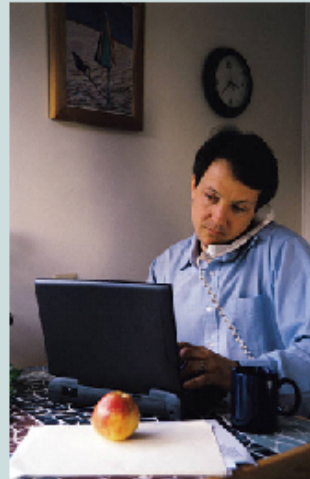
Slide 3 - Scenario

Scenario

Doug, a property manager calls you...

"Hi Becky, I need to create a move-in for Mitas Manor on the MITAS Internet Property Management site for the first time. How do I do this?"

Let's find out how we can help Doug.

Creating a Move-in Transaction

Doug at his desk

Next ➤

Text Captions**Scenario**

Doug, a property manager calls you...

"Hi Becky, I need to create a move-in for Mitas Manor on the MITAS Internet Property Management site for the first time. How do I do this?"

Let's find out how we can help Doug.

Notes

Slide 4 - Concept

How to Create a Move-in

It is easy to create a move-in transaction using the MITAS Internet Property Management site. In order to do this, you must first login as either a **Property Manager** or **Property Manager - Compliance**.

Then you retrieve the property from the **Property/Project** screen. You choose the **Move-In/Move-Out** option, and then the corresponding **Building** and **Unit**. Next, you determine an **Effective Date**, and then input the **Tenant** and **Family Members** information.

The screenshot shows the MITAS Property/Project screen. On the left is a sidebar menu with the MITAS logo and links for Screens, Property/Project, Main Menu, System Help, Screen Help, and Logout. The main content area has a title bar 'Property/Project' and a sub-header 'Use Identifiers'. Below this are three tabs: Financials, Move-In/Move-Out, and Printing. A 'Transactions Applied' button is also present. A search bar labeled 'Retrieve Property: 87643' with a 'Retrieve' button is shown. Below the search bar is a table with the following data:

Property: 87643	Name: MITAS MAJOR
Property Address:	Phone Number: EXT
MITAS MAJOR	(922) 542-1000 0000
1650 WILSON BLVD	(000) 203-0000 0000
NEWARK, NJ 07102	Fax Number:
	(922) 242-1100

Below the table is a 'Final Yrs. End: 1999' label. At the bottom is a table with headers 'Project', 'Stage', and 'Date'.

Property/Project screen

Next ➤

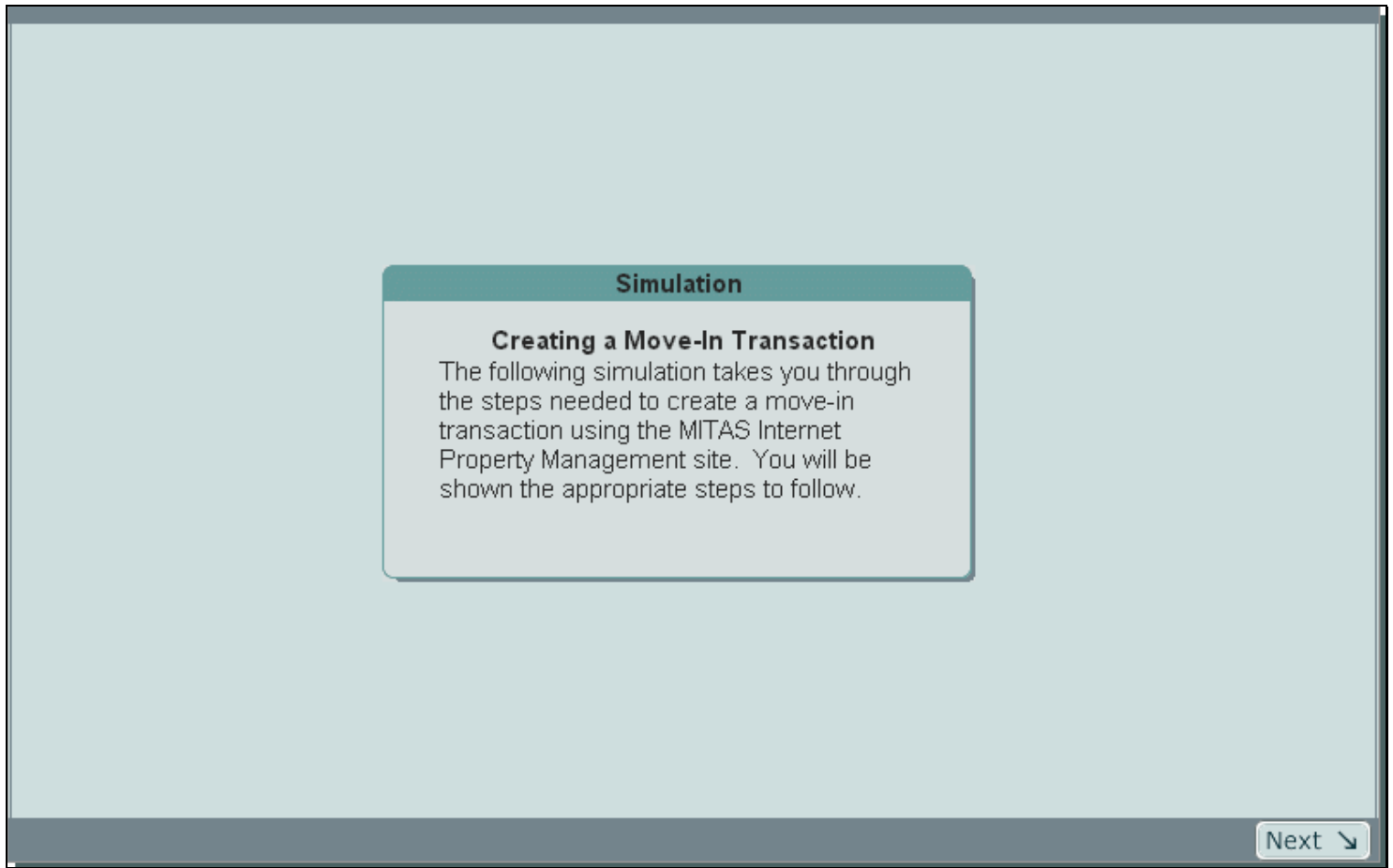
Text Captions**How to Create a Move-in**

It is easy to create a move-in transaction using the MITAS Internet Property Management site. In order to do this, you must first login as either a **Property Manager** or **Property Manager - Compliance**.

Then you retrieve the property from the **Property/Project** screen. You choose the **Move-In/Move-Out** option, and then the corresponding **Building** and **Unit**. Next, you determine an **Effective Date**, and then input the **Tenant** and **Family Members** information.

Notes

Slide 5 - Simulation

A presentation slide with a light blue background. In the center is a white rectangular box with a teal header. The header contains the word "Simulation" in white. Below the header, the box is titled "Creating a Move-In Transaction" in bold. The text below the title describes a simulation for creating a move-in transaction using the MITAS Internet Property Management site. In the bottom right corner of the slide, outside the central box, is a "Next" button with a right-pointing arrow.

Simulation

Creating a Move-In Transaction

The following simulation takes you through the steps needed to create a move-in transaction using the MITAS Internet Property Management site. You will be shown the appropriate steps to follow.

Next ➤

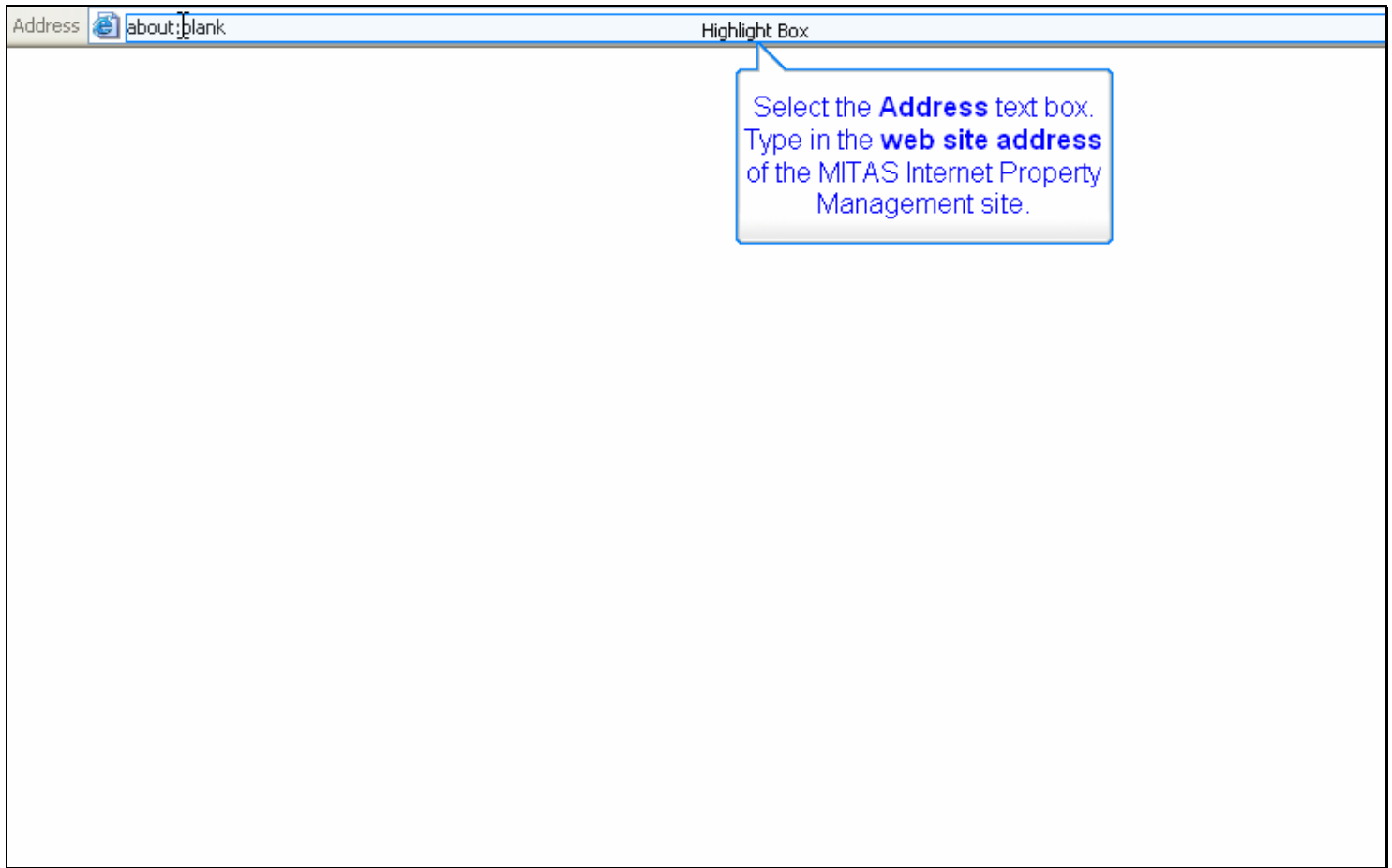
Text Captions

Simulation**Creating a Move-In Transaction**

The following simulation takes you through the steps needed to create a move-in transaction using the MITAS Internet Property Management site. You will be shown the appropriate steps to follow.

Notes

Slide 6 - Slide 6



Text Captions

Select the **Address** text box. Type in the **web site address** of the MITAS Internet Property Management site.

Notes

Slide 7 - Slide 7



Text Captions

Press **Enter** key

Notes

Slide 9 - Slide 9

Address <http://www.mitas.com/mshda/>

MITAS

Welcome to the **MITAS**
Internet Property Management Site

The **MITAS Internet Property Management Login** page appears

Please log in:

Web Profile: Lender

Originator:

Branch:

Username:

Password:

Password is case sensitive.

Login Clear

Select the **Web Profile** combo box

Text Captions

The **MITAS Internet Property Management Login** page appears

Select the **Web Profile** combo box

Notes

Slide 10 - Slide 10

Address  http://www.mitas.com/mshda/



Welcome to the MITAS Internet Property Management Site

Depending on the way your agency is set up, there are two valid Property Manager items that you could choose: **Property Manager** or **Property Manager - Compliance**. A **Property Manager** can view and input data for both compliance and financials. A **Property Manager - Compliance** can view and input data for only compliance. Your agency may have established both types of property manager items or only one option may be valid.

Please log in:

Web Profile:

Originator:

Branch:

Username:

Password:

- Lender
- Lender - Inquiry Only
- Issuer
- Issuer - Inquiry Only
- Broker
- Banker
- Government Agency
- Real Estate Agent
- Mortgagor
- Service
- Service - Inquiry Only
- Property Manager
- Administrator

Select the appropriate **Property Manager** item (Property Manager or Property Manager - Compliance)



Text Captions

Select the appropriate **Property Manager** item (Property Manager or Property Manager - Compliance)

Depending on the way your agency is set up, there are two valid Property Manager items that you could choose: **Property Manager** or **Property Manager - Compliance**. A **Property Manager** can view and input data for both compliance and financials. A **Property Manager - Compliance** can view and input data for only compliance. Your agency may have established both types of property manager items or only one option may be valid.

Notes

Slide 11 - Slide 11

The screenshot shows the MITAS Internet Site login page. The address bar displays <http://www.mitas.com/mshda/>. The page has a dark blue background with a purple sidebar on the left containing the MITAS logo. The main content area says "Welcome to the MITAS Internet Site". A yellow callout box explains: "The **Property Manager Number** is the company or agency number. You cannot view or input data for more than one company or agency at a time." The login section is titled "Please log in:" and includes a "Web Profile:" dropdown menu set to "Property Manager". Below this is a "Property Manager Number:" label followed by a "Highlight Box" text input field. Further down are "Username:" and "Password:" labels with their respective text input fields. A "Login" button is at the bottom of the form. A blue callout box with an arrow pointing to the "Property Manager Number" text box says: "Select the **Property Manager Number** text box, and input the appropriate number". A small "Password is" label is partially visible above the "Login" button.


Text Captions

Select the **Property Manager Number** text box, and input the appropriate number

The **Property Manager Number** is the company or agency number. You cannot view or input data for more than one company or agency at a time.

Notes

Slide 12 - Slide 12

Address  http://www.mitas.com/mshda/



Welcome to the **MITAS**
Internet Property Management Site

Please log in:

Web Profile:

Property Manager Number:

Username:

Password:

Password is case sensitive


Select the **Username** text box, and input your username (do not use an administrator username)

Text Captions

Select the **Username** text box, and input your username (do not use an administrator username)

Notes

Slide 13 - Slide 13

Address  http://www.mitas.com/mshda/



Welcome to the **MITAS**
Internet Property Management Site

Please log in:

Web Profile:

Property Manager Number:

Username:

Password:

Highlight Box

Password is case sensitive

Login

Select the **Password** text box, and input your password

Text Captions

Select the **Password** text box, and input your password

Notes

Slide 14 - Slide 14

Address  http://www.mitas.com/mshda/



Welcome to the **MITAS**
Internet Property Management Site

Please log in:

Web Profile:

Property Manager Number:

Username:

Password:

Password is case sensitive.

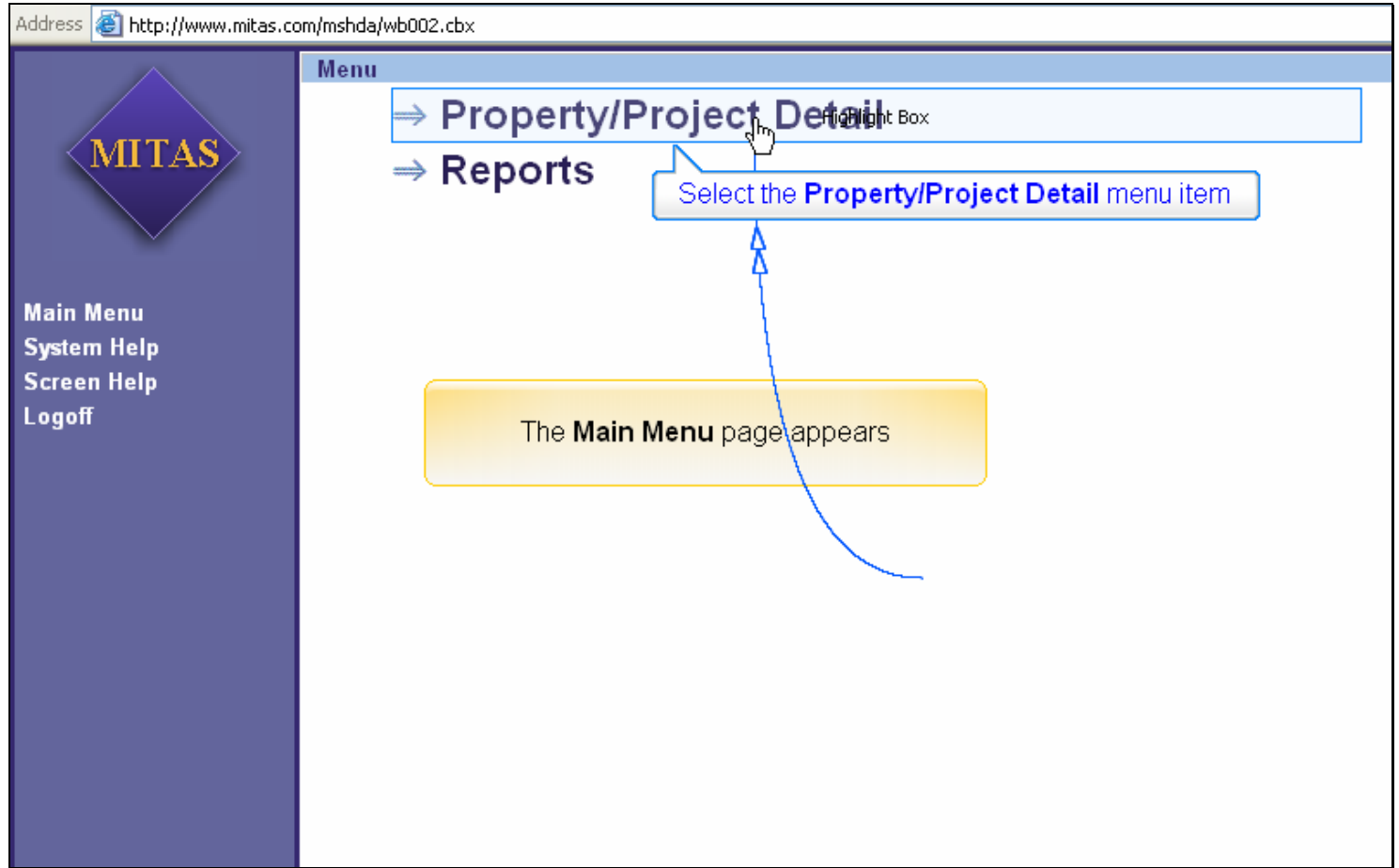
Click the **Login** button

Text Captions

Click the **Login** button

Notes

Slide 16 - Slide 16



Text Captions

The **Main Menu** page appears

Select the **Property/Project Detail** menu item

Notes

Slide 18 - Slide 18

Address

http://www.mitas.com/mshda/wb002.cbx

MITAS

Screens

Property/Project

Main Menu

System Help

Screen Help

Logoff

Property/Project

O/P HSW123

Financials

Move-in/Move-out

Error Log

Transactions Upload

Retrieve Property:

Retrieve

; Invalid Property Number

The **Property/Project Information** page appears

Name:

Phone Number

(000) 000-0000

(000) 000-0000

Fax Number:

(000) 000-0000

Fiscal Year End:

00/00

Project

Stage

Text Captions

The **Property/Project Information** page appears

Notes

Slide 19 - Slide 19

Property/Project

O/P HSW/123

Run: 02/08/2005

Financials	Move-in/Move-out	Error Log
Transactions Upload		

Retrieve Property:

1

Highlight Box

Retrieve

Property: 99999

Property Address:

For security reasons, you must know the property number for which you are trying to create a transaction.

er: Ext:

(000) 000-0000 0000

Fax Number:

(000) 000-0000

Select the **Retrieve Property** text box, and input the Property Number

Fiscal Year End: 00/00

Project	Stage	Date
---------	-------	------

Text Captions

Select the **Retrieve Property** text box, and input the Property Number

For security reasons, you must know the property number for which you are trying to create a transaction.

Notes

Slide 20 - Slide 20

Property/Project

O/P HSW/123

Run: 02/08/2005

Financials

Move-in/Move-out

Error Log

Transactions Upload

Retrieve Property:

Retrieve

; Invalid Property Number

Property: 99999999999

Name:

Property Address:

Phone Number:

Ext:

Fax Number:

Fiscal Year End: 00/00

Project

Stage

Date

Click the **Retrieve** button

Text Captions

Click the **Retrieve** button

Notes

Slide 22 - Slide 22

Property/Project
Q/P HSW123 Run: 02/08/2005

Financials	Move-In/Move-Out	Error Log
Transactions Upload		

Verify the property address information is correct. If the information is not correct, contact your agency.

The **Property/Project Information** page appears with the property data

Property: 87643	Phone Number: (972) 542-1000	Ext: 0000
Property Address: MITAS MANOR 1450 MCKINNEY BLVD MCKINNEY, TX 75071	(000) 000-0000	0000
	Fax Number: (972) 542-1100	

Fiscal Year End: 12/31

Project	Stage	Date
---------	-------	------

Text Captions

The **Property/Project Information** page appears with the property data

Verify the property address information is correct. If the information is not correct, contact your agency.

Click the **Move-In/Move-Out** button to create a Move-In transaction

Notes

Slide 24 - Slide 24

Move-In/Move-Out

Q/P HSW194 Run: 02/08/2005

Property: 87643	Name: MITAS MANOR
Building: 1	
Unit: 1A	

Effective Date	Certification Type	Tenant Name	SSN

The **Move-In/Move-Out** transaction page appears

Text Captions

The **Move-In/Move-Out** transaction page appears

Select the **Building** combo box

Notes

Slide 25 - Slide 25

Move-In/Move-Out

Q/P HSW194

Run: 02/08/2005(

Property: 87643

Name: MITAS MANOR

Building: 1

Unit: 1

Insert Transaction

esh

Effective Date

Certification Type

T

Back

Submit

Select the appropriate building number item

Text Captions

Notes

Select the appropriate building number item

Slide 26 - Slide 26

Move-In/Move-Out

Q/P HSW194

Run: 02/08/2005

Property: 87643

Name: MITAS MANOR

Building:

Unit: 1A

Insert Transaction

Select the **Unit** combo box

Effective Date

Certification Type

Tenant Name

SSN

Back

Submit

Text Captions

Select the **Unit** combo box

Notes

Slide 27 - Slide 27

Move-In/Move-Out

Q/P HSW194

Run: 02/08/2005

Property: 87643

Name: MITAS MANOR

Building: 1

Unit: 1A

Insert Transaction

Refresh

Effective Date

Certification Type

Back

Submit

Select the appropriate unit number item

Text Captions

Notes

Select the appropriate unit number item

Slide 28 - Slide 28

Move-In/Move-Out

Q/P HSW194 Run: 02/08/2005

Property: 87643	Name: MITAS MANOR
Building: 1	Unit: 1A

Insert Transaction
Highlight Box

Refresh

Effective Date	Name	SSN
----------------	------	-----

Click the **Insert Transaction** button

Back

Submit

Text Captions

Click the **Insert Transaction** button

Notes

Slide 30 - Slide 30

Move-In/Move-Out

Q/P HSW194 Run: 02/08/2005

Property: 87643	Name: MITAS MANOR
-----------------	-------------------

Building: 1
Unit: 1A

Effective Date: Highlight Box (MM/DD/YYYY)

Certification Type: Move

Please complete the following section to enter transaction.

Transfer Building: 1
Transfer Unit: 1A

Select the **Effective Date** text box, and input the date of the move-in

The **Move-In/Move-Out** transaction date and type page appears

Text Captions

The **Move-In/Move-Out** transaction date and type page appears

Select the **Effective Date** text box, and input the date of the move-in

Notes

Slide 31 - Slide 31

Move-In/Move-Out

Q/P HSW194

Run: 02/08/2005

Property:	87643	Name:	MITAS MANOR
-----------	-------	-------	-------------

Building: 1

Unit: 1A

Effective Date:

(MM/DD/YYYY)

Certification Type:

Move In

Please complete the following section if ins

Transfer Building:

1

Transfer Unit:

1A

Back

Submit

Select the **Certification Type** combo box

Text Captions

Select the **Certification Type** combo box

Notes

Slide 32 - Slide 32

Move-In/Move-Out

O/P HSW194

Run: 02/08/2005

Property:	87643	Name:	MITAS MANOR
-----------	-------	-------	-------------

Building: 1

Unit: 1A

Effective Date:

02012005

(MM/DD/YYYY)

Certification Type:

Move In

Please complete the following information for this Unit Transfer transaction.

Transfer Building:

Recent

Transfer Unit:

1A

Back

Submit

Text Captions

Select the **Move In** item

Notes

Slide 33 - Slide 33

Move-In/Move-Out

O/P HSW194 Run: 02/08/2005

Property: 87643	Name: MITAS MANOR
-----------------	-------------------

Building: 1
Unit: 1A

Effective Date: 02012005 (MM/DD/YYYY)

Certification Type: Move In ▼

Please complete the following section if inserting Unit Transfer transaction.

Transfer Building: 1 ▼
Transfer Unit: 1A ▼

Back Submit

Click the **Submit** button

Text Captions

Click the **Submit** button

Notes

Slide 35 - Slide 35

Move-In/Move-Out

O/P HSW194

Run: 02/08/2005

Property:	87643	Name:	MITAS MANOR
-----------	-------	-------	-------------

Building: 1

Unit: 1A

Effective Date: 02/01/2005

Certification Type: Move In

Tenant

Delete

Family Members

TENANT INFORMATION

Name:

The **Move-In/Move-Out** transaction detail page appears

Income Source: *

Race: ☐ Hispanic or Latino

Date of Birth: 00/00/0000 (MM/DD/YYYY)

No Family Members: 0

Number of Children: 0

Student: ☐ No ☐ Yes ☐ Yes & Qualify

Handicapped: ☐

Live In Aid: ☐

Temp ABS HH: ☐

Homeless: ☐

Special Needs: ☐

Move in Date: 00/00/0000 (MM/DD/YYYY)

Text Captions

The **Move-In/Move-Out** transaction detail page appears

Notes

Slide 36 - Slide 36

O/P HSW194 Run: 02/08/2005

Property: 87643	Name: MITAS MANOR
-----------------	-------------------

Building: 1
Unit: 1A
Effective Date: 02/01/2005
Certification Type: Move In

TenantDeleteFamily Members

TENANT INFORMATION

Name:

SSN:

Income:

Income Source:

Race: ☐ Hispanic or Latino

Date of Birth: (MM/DD/YYYY)

No Family Members: Number of Children:

Student: ☐ No ☐ Yes ☐ Yes & Qualify

Handicapped: ☐ Live In Aid: ☐

Temp ABS HH: ☐ Homeless: ☐

Special Needs: ☐

Move in Date: (MM/DD/YYYY)

Move out Date: (MM/DD/YYYY)

Text Captions

Select the **Name** text box, and input the Tenant's name

Notes

Slide 37 - Slide 37

O/P HSW194 Run: 02/08/2005

Property: 87643	Name: MITAS MANOR
-----------------	-------------------

Building: 1
Unit: 1A
Effective Date: 02/01/2005
Certification Type: Move In

TenantDeleteFamily Members

TENANT INFORMATION

Name:

SSN: Select the **SSN** text box, and input the Tenant's social security number

Income: ☐ Over Income

Income Source: *

Race:

Date of Birth: (MM/DD/YYYY)

No Family Members: Number of Children:

Student: ☐ No ☐ Yes ☐ Yes & Qualify

Handicapped: ☐ Live In Aid: ☐

Temp ABS HH: ☐ Homeless: ☐

Special Needs: ☐

Move in Date: (MM/DD/YYYY)

Move out Date: (MM/DD/YYYY)

Text Captions

Select the **SSN** text box, and input the Tenant's social security number

Notes

Slide 38 - Slide 38

O/P HSW194 Run: 02/08/2005

Property: 87643	Name: MITAS MANOR
-----------------	-------------------

Building: 1
Unit: 1A
Effective Date: 02/01/2005
Certification Type: Move In

TenantDeleteFamily Members

TENANT INFORMATION

Name:

SSN:

Income: Highlight Box ☐ Over Income

Income Source: * Select the **Income** text box, and input the Tenant's **annual income**

Race: v

Date of Birth:

No Family Members: Number of Children: 0

Student: ☐ No ☐ Yes ☐ Yes & Qualify

Handicapped: ☐ Live In Aid: ☐

Temp ABS HH: ☐ Homeless: ☐

Special Needs: ☐

Move in Date: (MM/DD/YYYY)

Move out Date: (MM/DD/YYYY)

Text Captions

Select the **Income** text box, and input the Tenant's **annual income**

Notes

Slide 39 - Slide 39

TenantDeleteFamily Members

TENANT INFORMATION

Name: JAMES CARTER

SSN: 322987111

Income: 18000

Over Income

Income Source: *

Race: Am Indian/Alaskan

ic or Latino

Date of Birth: 00/00/0000 (MM/DD/YYYY)

No Family Members: 0Number of Children: 0

Student: ☐ No ☐ Yes ☐ Yes & Qualify

Handicapped: ☐

Live In Aid: ☐

Temp ABS HH: ☐

Homeless: ☐

Special Needs: ☐

Move in Date: 00/00/0000 (MM/DD/YYYY)

Move out Date: 00/00/0000 (MM/DD/YYYY)

UNIT INFORMATION

Contract Rent: 0

Utility Allowance: 0

Gross Rent: 0

Select the **Over Income** check box, if applicable

Text Captions

Select the **Over Income** check box, if applicable

Notes

Slide 40 - Slide 40

Tenant	Delete	Family Members
<div>TENANT INFORMATION</div> <div><div>Name: JAMES CARTER</div><div>SSN: 322987111</div><div>Income: 18000 <input type="checkbox"/> Over Income</div><div>Income Source: *</div><div>Race: Am Indian/Alaskan Native_White <input type="checkbox"/> Hispanic or Latino</div><div>Date of Birth: 00/00/0000 (MM/DD/YYYY)</div><div>No Family Members: 0 Number of Children: 0</div><div>Student: <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify</div><div>Handicapped: <input type="checkbox"/> Live In Aid: <input type="checkbox"/></div><div>Temp ABS HH: <input type="checkbox"/> Homeless: <input type="checkbox"/></div><div>Special Needs: <input type="checkbox"/></div><div>Move in Date: 00/00/0000 (MM/DD/YYYY)</div><div>Move out Date: 00/00/0000 (MM/DD/YYYY)</div></div> <div>UNIT INFORMATION</div> <div><div>Contract Rent: 0</div><div>Utility Allowance: 0</div><div>Gross Rent: 0</div></div>		

Text Captions

Select the **Income Source** combo box

Notes

Slide 41 - Slide 41

TenantDeleteFamily Members

TENANT INFORMATION

Name: JAMES CARTER

SSN: 322987111

Income: 18000

☐ Over Income

Income Source: *

B Own Business

C Child Support (50058)

CS Child Support (50059)

F Federal Welfare

G General Assistance

HA Housing Au

I Indian Trust

M Military Wage

N Other Nonwage Source

PE Pensions

S SSI (50058)

SI SSI (50059)

SS Social Security

T TANF

T TANF (50058)

U Unemployment

W Other/Non-Federal Wage

Race: *

☐ Hispanic or Latino

Date of Birth:

No Family Members:

Children: 0

Student:

Handicapped:

Temp ABS HH:

Special Needs:

Move in Date:

Move out Date:

Contract Rent:

Utility Allowance:

Gross Rent: 0

Select the appropriate income item

Text Captions

Select the appropriate income item

Notes

Slide 42 - Slide 42

TenantDeleteFamily Members

TENANT INFORMATION

Name:JAMES CARTER

SSN:322987111

Income:18000

Over Income

Income Source:F Federal Wage

Race:Am Indian/Alaskan Native_White

Hispanic or Latino

Date of Birth:00/00/0000 (MM/DD/YYYY)

No Family Members:0

Number

Student:

No

Yes

Yes & Quality

Handicapped:

Temp ABS HH:

Special Needs:

Move in Date:00/00/0000 (MM/DD/YYYY)

Move out Date:00/00/0000 (MM/DD/YYYY)

UNIT INFORMATION

Contract Rent:0

Utility Allowance:0

Gross Rent:0

Select the Race combo box

Text Captions

Select the Race combo box

Notes

Slide 43 - Slide 43

The screenshot shows a web-based form titled 'TENANT INFORMATION'. The form contains several input fields and checkboxes. The 'Race' dropdown menu is open, displaying a list of racial categories. A blue arrow points to the 'Black/African American' option, and a callout box with the text 'Select the appropriate race item' is positioned next to it. The form also includes fields for Name, SSN, Income, Income Source, Date of Birth, No Family Members, Student, Handicapped, Temp ABS HH, Special Needs, Move in Date, Move out Date, Children, and Unit Information (Contract Rent, Utility Allowance, Gross Rent).

TENANT INFORMATION

Name: JAMES CARTER

SSN: 322987111

Income: 18000 ☐ Over Income

Income Source: F Federal Wage

Race: Am Indian/Alaskan Native_White ☐ Hispanic or Latino

Date of Birth:

No Family Members:

Student:

Handicapped:

Temp ABS HH:

Special Needs:

Move in Date:

Move out Date: (MM/DD/YYYY)

Children: 0

UNIT INFORMATION

Contract Rent: 0

Utility Allowance: 0

Gross Rent: 0

Select the appropriate race item

Text Captions

Select the **appropriate** race item

Notes

Slide 44 - Slide 44

Tenant	Delete	Family Members
<div>TENANT INFORMATION</div> <div>Name: <input type="text" value="JAMES CARTER"/></div> <div>SSN: <input type="text" value="322987111"/></div> <div>Income: <input type="text" value="18000"/> <input type="checkbox"/> Over Income</div> <div>Income Source: <input type="text" value="F Federal Wage"/></div> <div>Race: <input type="text" value="Black/African American"/> <input type="checkbox"/> Hispanic or Latino</div> <div>Date of Birth: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)</div> <div>No Family Members: <input type="text" value="0"/> Number of Children: <input type="text" value="0"/></div> <div>Student: <input type="radio"/> No <input type="radio"/> Yes <input type="checkbox"/> Qualify</div> <div>Handicapped: <input type="checkbox"/></div> <div>Temp ABS HH: <input type="checkbox"/></div> <div>Special Needs: <input type="checkbox"/></div> <div>Move in Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)</div> <div>Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)</div> <div>UNIT INFORMATION</div> <div>Contract Rent: <input type="text" value="0"/></div> <div>Utility Allowance: <input type="text" value="0"/></div> <div>Gross Rent: <input type="text" value="0"/></div>		

Text Captions

Select the **Date of Birth** text box, and input the Tenant's date of birth

Notes

Slide 45 - Slide 45

Tenant	Delete	Family Members
TENANT INFORMATION		
Name: JAMES CARTER		
SSN: 322987111		
Income: 18000 <input type="checkbox"/> Over Income		
Income Source: F Federal Wage		
Race: Black/African American <input type="checkbox"/> Hispanic or Latino		
Date of Birth: 00/00/0000 (MM/DD/YYYY)		
No Family Members: 0 Number of Children: 0		
Student: <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify		
Handicapped: <input type="checkbox"/> Live In Aid: <input type="checkbox"/>		
Temp ABS HH: <input type="checkbox"/> Homeless: <input type="checkbox"/>		
Special Needs: <input type="checkbox"/>		
Move in Date: (MM/DD/YYYY)		
Move out Date: (MM/DD/YYYY)		
UNIT INFORMATION		
Contract Rent: 0		
Utility Allowance: 0		
Gross Rent: 0		

Text Captions

Select the **No Family Members** text box, and input the number of family members living with the Tenant

Notes

Slide 47 - Slide 47

Tenant	Delete	Family Members
<div>TENANT INFORMATION</div> <div>Name: <input type="text" value="JAMES CARTER"/></div> <div>SSN: <input type="text" value="322987111"/></div> <div>Income: <input type="text" value="18000"/> <input type="checkbox"/> Over Income</div> <div>Income Source: <input type="text" value="F Federal Wage"/></div> <div>Race: <input type="text" value="Black/African American"/> <input type="checkbox"/> Hispanic or Latino</div> <div>Date of Birth: <input type="text" value="09171974"/> (MM/DD/YYYY)</div> <div>No Family Members: <input type="text" value="4"/> Number of Children: <input type="text" value="5"/></div> <div>Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify</div> <div>Handicapped: <input type="checkbox"/> Live In Aid: <input type="checkbox"/></div> <div>Temp ABS HH: <input type="checkbox"/> Homeless: <input type="checkbox"/></div> <div>Special Needs: <input type="checkbox"/></div> <div>Move in Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)</div> <div>Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)</div> <div>UNIT INFORMATION</div> <div>Contract Rent: <input type="text" value="0"/></div> <div>Utility Allowance: <input type="text" value="0"/></div> <div>Gross Rent: <input type="text" value="0"/></div>		

Select the **Number of Children** text box, and input the number of children

Text Captions

Select the **Number of Children** text box, and input the number of children

Notes

Slide 48 - Slide 48

Tenant	Delete	Family Members
<div>TENANT INFORMATION</div> <div>Name: JAMES CARTER</div> <div>SSN: 322987111</div> <div>Income: 18000 <input type="checkbox"/> Over Income</div> <div>Income Source: F Federal Wage</div> <div>Race: Black/African American <input type="checkbox"/> Hispanic or Latino</div> <div>Date of Birth: 09171974 (MM/DD/YYYY)</div> <div>No Family Members: 4 Number of Children: 0</div> <div>Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify</div> <div>Handicapped: <input type="checkbox"/> Live In Aid: <input type="checkbox"/></div> <div>Temp ABS HH: <input type="checkbox"/> Homeless: <input type="checkbox"/></div> <div>Special Needs: <input type="checkbox"/></div> <div>Move in Date: <input type="text"/> (MM/DD/YYYY)</div> <div>Move out Date: 00/00/0000 (MM/DD/YYYY)</div> <div>UNIT INFORMATION</div> <div>Contract Rent: 0</div> <div>Utility Allowance: 0</div> <div>Gross Rent: 0</div>		

Text Captions

Select the **Student** radio button, and choose the appropriate option (No, Yes, or Yes & Qualify)

Notes

Slide 49 - Slide 49

TenantDeleteFamily Members

TENANT INFORMATION

Name: JAMES CARTER

SSN: 322987111

Income: 18000 ☐ Over Income

Income Source: F Federal Wage

Race: Black/African American ☐ Hispanic or Latino

If the Tenant qualifies as/for **Handicapped, Temp ABS HH, Special Needs, Live In Aid, or Homeless**, check the appropriate check box(es).

Handicapped: ☐ Highlight Box (447 x 68) (X:192; Y:280)

Temp ABS HH: ☐

Special Needs: ☐

Live In Aid: ☐

Homeless: ☐

Move in Date: (MM/DD/YYYY)

Move out Date: (MM/DD/YYYY)

Select the Move in Date text box

Contract Rent: 0

Utility Allowance: 0

Gross Rent: 0

Text Captions

Select the Move in Date text box

If the Tenant qualifies as/for **Handicapped, Temp ABS HH, Special Needs, Live In Aid, or Homeless**, check the appropriate check box(es).

Notes

Slide 50 - Slide 50

TenantDeleteFamily Members

TENANT INFORMATION

Name:JAMES CARTER

SSN:322987111

Income:18000

Over Income

Income Source:F Federal Wage

Race:Black/African American

Hispanic or Latino

Date of Birth:09171974 (MM/DD/YYYY)

No Family Members:4Number of Children:2

Student:

No

Yes

Yes & Qualify

Special Needs:

Move in Date:00/00/0000 (MM/DD/YYYY)

Move out Date:00/00/0000 (MM/DD/YYYY)

Live In Aid:

Homeless:

UNIT INFORMATION

Contract Rent:0

Utility Allowance:0

Gross Rent:0

Input the Date the Tenant moved in to the unit

Text Captions

Input the **Date** the Tenant moved in to the unit

Notes

Slide 53 - Slide 53

Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify	
Handicapped: <input type="checkbox"/>	Live In Aid: <input type="checkbox"/>
Temp ABS HH: <input type="checkbox"/>	Homeless: <input type="checkbox"/>
Special Needs: <input type="checkbox"/>	
Move in Date: <input type="text" value="02/01/2005"/> (MM/DD/YYYY)	
Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)	
UNIT INFORMATION	
Contract Rent: <input type="text" value="0"/>	<div>Highlight Box</div> <div>Select the Contract Rent text box, and input the rent the Tenant is contractually obligated to pay for the unit</div>
Utility Allowance: <input type="text" value="0"/>	
Gross Rent: <input type="text" value="0"/>	
Total Tenant Payment: <input type="text" value="0"/>	
Tenant Rent: <input type="text" value="0"/>	
Subsidy: <input type="text" value="0"/>	
Assistance Type: <input type="text" value="None"/>	
Program Unit Desc: <input type="radio"/> Low Income <input type="radio"/> Market <input type="radio"/> Common <input type="radio"/> Commercial	
<div>TenantDeleteFamily Members</div>	
<div>BackSubmit</div>	

Internet

Text Captions

Select the **Contract Rent** text box, and input the rent the Tenant is contractually obligated to pay for the unit

Notes

Slide 54 - Slide 54

Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify	
Handicapped: <input type="checkbox"/>	Live In Aid: <input type="checkbox"/>
Temp ABS HH: <input type="checkbox"/>	Homeless: <input type="checkbox"/>
Special Needs: <input type="checkbox"/>	
Move in Date: <input type="text" value="02/01/2005"/> (MM/DD/YYYY)	
Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)	
UNIT INFORMATION	
Contract Rent: <input type="text" value="0"/>	
Utility Allowance: <input type="text" value="0"/>	
Gross Rent: <input type="text" value="0"/>	
Total Tenant Payment: <input type="text" value="0"/>	
Tenant Rent: <input type="text" value="0"/>	
Subsidy: <input type="text" value="0"/>	
Assistance Type: <input type="text" value="None"/>	
Program Unit Desc: <input type="radio"/> Low Income <input type="radio"/> Market <input type="radio"/> Common <input type="radio"/> Commercial	
<div>TenantDeleteFamily Members</div>	
<div>BackSubmit</div>	

Internet

Text Captions

Select the **Utility Allowance** text box, and input the amount allowed for the Tenant's utilities

Notes

Slide 55 - Slide 55

Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify	
Handicapped: <input type="checkbox"/>	Live In Aid: <input type="checkbox"/>
Temp ABS HH: <input type="checkbox"/>	Homeless: <input type="checkbox"/>
Special Needs: <input type="checkbox"/>	
Move in Date: <input type="text" value="02/01/2005"/> (MM/DD/YYYY)	
Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)	
UNIT INFORMATION	
Contract Rent: <input type="text" value="400"/>	
Utility Allowance: <input type="text" value="0"/>	
Gross Rent: <input type="text" value="0"/> Highlight Box	
Total Tenant Payment: <input type="text" value="0"/>	
Tenant Rent: <input type="text" value="0"/>	
Subsidy: <input type="text" value="0"/>	
Assistance Type: <input type="text" value="Non"/>	
Program Unit Desc: <input type="radio"/> L	<input type="radio"/> Common <input type="radio"/> Commercial
Tenant Delete Family Members	
Back Submit	

Internet

Text Captions

Select the **Gross Rent** text box, and input the gross amount of rent the Tenant is paying for the unit

Notes

Slide 56 - Slide 56

Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify	
Handicapped: <input type="checkbox"/>	Live In Aid: <input type="checkbox"/>
Temp ABS HH: <input type="checkbox"/>	Homeless: <input type="checkbox"/>
Special Needs: <input type="checkbox"/>	
Move in Date: <input type="text" value="02/01/2005"/> (MM/DD/YYYY)	
Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)	
UNIT INFORMATION	
Contract Rent: <input type="text" value="400"/>	
Utility Allowance: <input type="text" value="50"/>	
Gross Rent: <input type="text" value="0"/>	
Total Tenant Payment: <input type="text" value="0"/>	
Tenant Rent: <input type="text" value="0"/>	
Subsidy: <input type="text" value="0"/>	
Assistance Type: <input type="text" value="Non"/>	
Program Unit Desc: <input type="radio"/> L	<input type="radio"/> Common <input type="radio"/> Commercial

Highlight Box

Select the **Total Tenant Payment** text box, and input the total tenant payment amount

TenantDeleteFamily Members

BackSubmit

Internet

Text Captions

Select the **Total Tenant Payment** text box, and input the total tenant payment amount

Notes

Slide 57 - Slide 57

Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify	
Handicapped: <input type="checkbox"/>	Live In Aid: <input type="checkbox"/>
Temp ABS HH: <input type="checkbox"/>	Homeless: <input type="checkbox"/>
Special Needs: <input type="checkbox"/>	
Move in Date: <input type="text" value="02/01/2005"/> (MM/DD/YYYY)	
Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)	
UNIT INFORMATION	
Contract Rent: <input type="text" value="400"/>	
Utility Allowance: <input type="text" value="50"/>	
Gross Rent: <input type="text" value="450"/>	
Total Tenant Payment: <input type="text" value="0"/>	
Tenant Rent: <input type="text" value="0"/> Highlight Box	
Subsidy: <input type="text" value="0"/>	
Assistance Type: <input type="text" value="Non"/>	
Program Unit Desc: <input type="radio"/> L	<input type="radio"/> Common <input type="radio"/> Commercial
<div>Tenant Delete Family Members</div>	
<div>Back Submit</div>	

Internet

Text Captions

Select the **Tenant Rent** text box, and input the tenant rent amount

Notes

Slide 58 - Slide 58

Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify	
Handicapped: <input type="checkbox"/>	Live In Aid: <input type="checkbox"/>
Temp ABS HH: <input type="checkbox"/>	Homeless: <input type="checkbox"/>
Special Needs: <input type="checkbox"/>	
Move in Date: <input type="text" value="02/01/2005"/> (MM/DD/YYYY)	
Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)	
UNIT INFORMATION	
Contract Rent: <input type="text" value="400"/>	
Utility Allowance: <input type="text" value="50"/>	
Gross Rent: <input type="text" value="450"/>	
Total Tenant Payment: <input type="text" value="0"/>	
Tenant Rent: <input type="text" value="0"/>	
Subsidy: <input type="text" value="0"/> Highlight Box	
Assistance Type: <input type="text" value="None"/>	
Program Unit Desc: <input type="radio"/> L	<input type="radio"/> Common <input type="radio"/> Commercial
<input type="button" value="Tenant"/> <input type="button" value="Family Members"/>	
<input type="button" value="Back"/> <input type="button" value="Submit"/>	

Internet

Text Captions

Select the **Subsidy** text box, and input the Tenant's subsidy amount

Notes

Slide 59 - Slide 59

Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify	
Handicapped: <input type="checkbox"/>	Live In Aid: <input type="checkbox"/>
Temp ABS HH: <input type="checkbox"/>	Homeless: <input type="checkbox"/>
Special Needs: <input type="checkbox"/>	
Move in Date: <input type="text" value="02/01/2005"/> (MM/DD/YYYY)	
Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)	
UNIT INFORMATION	
Contract Rent: <input type="text" value="400"/>	
Utility Allowance: <input type="text" value="50"/>	
Gross Rent: <input type="text" value="450"/>	
Total Tenant Payment: <input type="text" value="0"/>	
Tenant Rent: <input type="text" value="0"/>	
Subsidy: <input type="text" value="0"/>	
Assistance Type: <input type="text" value="None"/>	
Program Unit Desc: <input type="radio"/> Low Income <input type="radio"/> Market <input type="radio"/> Common <input type="radio"/> Commercial	
Select the Assistance Type combo box	
Tenant	Delete
Back Submit	

Text Captions

Select the **Assistance Type** combo box

Notes

Slide 60 - Slide 60

Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify	
Handicapped: <input type="checkbox"/>	Live In Aid: <input type="checkbox"/>
Temp ABS HH: <input type="checkbox"/>	Homeless: <input type="checkbox"/>
Special Needs: <input type="checkbox"/>	
Move in Date: <input type="text" value="02/01/2005"/> (MM/DD/YYYY)	
Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)	
UNIT INFORMATION	
Contract Rent: <input type="text" value="400"/>	
Utility Allowance: <input type="text" value="50"/>	
Gross Rent: <input type="text" value="450"/>	
Total Tenant Payment: <input type="text" value="0"/>	
Tenant Rent: <input type="text" value="0"/>	
Subsidy: <input type="text" value="0"/>	
Assistance Type: <input type="text" value="None"/>	
Program Unit Desc: <input type="text" value="Assistance Type 1"/>	Market <input type="radio"/> Common <input type="radio"/> Commercial
<div>Tenant <input type="button" value="Delete"/> Family Members</div>	
<div>Back <input type="button" value="Submit"/></div>	

Select the appropriate assistance type item

Text Captions

Select the appropriate assistance type item

Notes

Slide 61 - Slide 61

Student:	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Yes & Qualify
Handicapped:	<input type="checkbox"/>		Live In Aid: <input type="checkbox"/>
Temp ABS HH:	<input type="checkbox"/>		Homeless: <input type="checkbox"/>
Special Needs:	<input type="checkbox"/>		
Move in Date:	<input type="text" value="02/01/2005"/>	(MM/DD/YYYY)	
Move out Date:	<input type="text" value="00/00/0000"/>	(MM/DD/YYYY)	
UNIT INFORMATION			
Contract Rent:	<input type="text" value="400"/>		
Utility Allowance:	<input type="text" value="50"/>		
Gross Rent:	<input type="text" value="450"/>		
Total Tenant Payment:	<input type="text"/>		
Assistance Type:	<input type="text" value="None"/>		
Program Unit Desc:	<input checked="" type="radio"/> Low Income	<input type="radio"/> Market	<input type="radio"/> Common
	<input type="radio"/> Commercial		
<input type="button" value="Tenant"/> <input type="button" value="Delete"/> <input type="button" value="Family Members"/>			
<input type="button" value="Back"/> <input type="button" value="Submit"/>			

Select the appropriate Program Unit Desc radio button (Low Income, Market, Common, or Commercial)

Text Captions

Select the appropriate Program Unit Desc radio button (Low Income, Market, Common, or Commercial)

Notes

Slide 62 - Slide 62

Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify	
Handicapped: <input type="checkbox"/>	Live In Aid: <input type="checkbox"/>
Temp ABS HH: <input type="checkbox"/>	Homeless: <input type="checkbox"/>
Special Needs: <input type="checkbox"/>	
Move in Date: <input type="text" value="02/01/2005"/> (MM/DD/YYYY)	
Move out Date: <input type="text" value="00/00/0000"/> (MM/DD/YYYY)	
UNIT INFORMATION	
Contract Rent: <input type="text" value="400"/>	
Utility Allowance: <input type="text" value="50"/>	
Gross Rent: <input type="text" value="450"/>	
Total Tenant Payment: <input type="text" value="0"/>	
Tenant Rent: <input type="text" value="0"/>	
Subsidy: <input type="text" value="0"/>	
Assist Program	<input type="radio"/> Common <input type="radio"/> Commercial
Click the Family Members button to input family member information	
<input type="button" value="Tenant"/>	<input type="button" value="Delete"/>
<input type="button" value="Family Members"/>	
<input type="button" value="Back"/> <input type="button" value="Submit"/>	

Internet

Text Captions

Click the **Family Members** button to input family member information

Notes

Slide 64 - Slide 64

Move-In/Move-Out

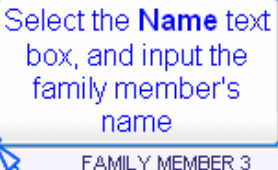
O/P HSW194 Run: 02/08/2005(1

Property:	87643	Name:	MITAS MANOR
-----------	-------	-------	-------------

Building: 1
Unit: 1A
Effective Date: 02/01/2005
Certification Type: Move In

TenantDeleteFamily Members

FAMILY MEMBER 1			
Name:	<div style="border: 1px solid blue; padding: 2px;">Highlight Box</div>	Age:	<input type="text" value="0"/>
Relationship:	*	Student:	<input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify
Name:	<input type="text"/>	Age:	<input type="text" value="0"/>
Relationship:	*	Student:	<input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify
FAMILY MEMBER 3			
Name:	<input type="text"/>	Age:	<input type="text" value="0"/>
Relationship:	*	Student:	<input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify
FAMILY MEMBER 4			
Name:	<input type="text"/>	Age:	<input type="text" value="0"/>
Relationship:	*	Student:	<input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify
FAMILY MEMBER 5			
Name:	<input type="text"/>	Age:	<input type="text" value="0"/>



Text Captions

Select the **Name** text box, and input the family member's name

Notes

Slide 65 - Slide 65

Move-In/Move-Out

O/P HSW194 Run: 02/08/2005(1

Property: 87643	Name: MITAS MANOR
-----------------	-------------------

Building: 1
Unit: 1A
Effective Date: 02/01/2005
Certification Type: Move In

TenantDeleteFamily Members

FAMILY MEMBER 1

Name:

Age:

Relationship: *

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 2

Name:

Age:

Relationship: *

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 3

Name:

Age:

Relationship: *

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 4

Name:

Age:

Relationship: *

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 5

Name:

Age:

Text Captions

Select the **Age** text box, and input the family member's age

Notes

Slide 66 - Slide 66

Move-In/Move-Out

O/P HSW194

Run: 02/08/2005(1

Property: 87643

Name: MITAS MANOR

Building: 1

Unit: 1A

Effective Date: 02/01/2005

Certification Type: Move In

Tenant

Delete

Family Members

FAMILY MEMBER 1

Name: JANET CARTER

Age: 0

Relationship: *

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 2

Name:

Relationship: *

Yes ☐ Yes & Qualify

FAMILY MEMBER 3

Name:

Age: 0

Relationship: *

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 4

Name:

Age: 0

Relationship: *

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 5

Name:

Age: 0

Text Captions

Select the Relationship combo box

Notes

Slide 67 - Slide 67

Move-In/Move-Out

O/P HSW194

Run: 02/08/2005(1

Property: 87643

Building: 1

Unit: 1A

Effective Date: 02/01/2005

Certification Type: Move In

Name: MITAS MANOR

Tenant

Delete

Family Members

FAMILY MEMBER 1

Name: JANET CARTER

Age: 32

Relationship: *

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 2

Name:

Age: 0

Relationship:

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 3

Name:

Age: 0

Relationship:

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 4

Name:

Age: 0

Relationship:

Student: ☐ No ☐ Yes ☐ Yes & Qualify

FAMILY MEMBER 5

Name:

Age: 0

A Others Adults - 50058

D Dependent - 50059

E Full-time Student - 50058

F Foster Children

H Head of Household

K Co-Head of Household

L Live-in Aid (Other Non-Fam)

None of the Above (Discontinue

O Other Adult/Count Income-59

S Spouse

Y Other Youth Under 18 - 50058

Select the appropriate relationship item

Text Captions

Select the appropriate relationship item

Notes

Slide 68 - Slide 68

Move-In/Move-Out

O/P HSW194 Run: 02/08/2005(1

Property:	87643	Name:	MITAS MANOR
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Building: 1
Unit: 1A
Effective Date: 02/01/2005
Certification Type: Move In

TenantDeleteFamily Members

FAMILY MEMBER 1			
Name:	JANET CARTER	Age:	32
Relationship:	S Spouse	Student:	<input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify

FAMILY MEMBER 2			
Name:		Age:	
Relationship:	*	Student:	

FAMILY MEMBER 3			
Name:		Age:	0
Relationship:	*	Student:	<input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify

FAMILY MEMBER 4			
Name:		Name:	0
Relationship:	*	Student:	<input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify

FAMILY MEMBER 5			
Name:		Name:	0

Select the **Student** radio button, and choose the appropriate option (No, Yes, or Yes & Qualify)

Text Captions

Select the **Student** radio button, and choose the appropriate option (No, Yes, or Yes & Qualify)

Notes

Slide 79 - Slide 79

Move-In/Move-Out

O/P HSW194 Run: 02/08/2005(1

Property: 87643	Name: MITAS MANOR
-----------------	-------------------

Building: 1
Unit: 1A
Effective Date: 02/01/2005
Certification Type: Move In

Complete the information for as many family members as needed (do not repeat the Tenant information).

FAMILY MEMBER 1			
Name: JANET CARTER	Age: 32		
Relationship: S Spouse	Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify		
FAMILY MEMBER 2			
Name: CHARLES CARTER	Age: 4		
Relationship: D Dependent - 50059	Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify		
FAMILY MEMBER 3			
Name: CANDICE CARTER	Age: 2		
Relationship: D Dependent - 50059	Student: <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify		
FAMILY MEMBER 4			
Name:	Age: 0		
Relationship: *	Student: <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Yes & Qualify		
FAMILY MEMBER 5			
Name:	Age: 0		

Text Captions

Complete the information for as many family members as needed (do not repeat the Tenant information).

Notes

Slide 80 - Slide 80

FAMILY MEMBER 6

Name:

Relationship:

*

Name:

0

Student:

No

Yes

Yes & Qualify

FAMILY MEMBER 7

Name:

Relationship:

*

Name:

0

Student:

No

Yes

Yes & Qualify

FAMILY MEMBER 8

Name:

Relationship:

*

Name:

0

Student:

No

Yes

Yes & Qualify

FAMILY MEMBER 9

Name:

Relationship:

*

Name:

0

Student:

No

Yes

Yes & Qualify

FAMILY MEMBER 10

Name:

Relationship:

*

Name:

0

Student:

No

Yes

Yes & Qualify

Tenant

Delet

rs

Click the **Submit** button

Back

Submit

Internet

Text Captions

Click the **Submit** button

Notes